

Oral English Proficiency Program

ENGL 620 PRESENTATION EVALUATION FORM

Date: _____

Presenter _____

Topic: _____

Evaluator: Undergraduate Volunteer

Students in ENGL 620 practice for presentations to help them become better communicators in English.

Give your opinion of each aspect of their performance and communication.

Needs extensive improvement	Needs improvement	Getting close	Good enough to TA	Excellent
35	40	45	50	55
35	40	45	50	55
35	40	45	50	55
35	40	45	50	55
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35	40	45	50	55
35	40	45	50	55
35	40	45	50	55
35	40	45	50	55

COMMENTS

A. MATERIALS SELECTION AND ORGANIZATION

1. Organization was logical
2. Important points were clearly identified
3. Appropriate amount of information and detail (not too much or too little)
4. Used appropriate examples

B. CLASSROOM INTERACTION

1. Kept good eye contact with students
2. Checked for comprehension
3. Asked clear and relevant questions
4. Provided clear, relevant, and brief responses to questions

C. PRESENCE AND DELIVERY

1. Appeared comfortable and poised
2. Volume was adequate
3. Speed was OK (not too fast or too slow)

D. LANGUAGE

1. TA was understandable
2. Rate the following:
 - Pronunciation
 - Fluency/Pausing
 - Rhythm/Stress/Intonation
 - Grammar

E. OVERALL IMPRESSION - Comment on the strengths and weaknesses of this presenter's performance and communication.